

MONTHLY MORNING REPORT

1. Date	2. Unit Designation	3. Unit Location

4. Strength Section

Military Personnel Identity	Assigned Strength Last Report	Gains	Losses	Assigned This Report	PERSONNEL		ADDL ATCH PERS	TRNG/ADMIN VOL HOURS Since Last Rpt	TOTAL AUTH VOL MISSION HRS Since Last Rpt
					AUTH	ASG			
A	B	C	D	E	F	G	J	K	L
Officer (OFF)								Record Total Volunteer Hours in box below	Record Total Volunteer Mission Hours in box below
Warrant Off. (WO)									
Enlisted (ENL)									
TOTAL									

5. Changes Section (Enlistments, Transfers, Promotions, Discharges, Reassignments)

Continuation Sheet Yes ____ No ____

6. Record of Events Section

A. Date/Time/Location of UTA:

B. Attendance Assigned: OFF: WO: ENL: **TOTAL** % OF ASG STR

 Attached: OFF: WO: ENL:

C. Description of Training:

D. Inspections/

Visits:

E. Injuries:

F. Other Events:

Continuation Sheet Yes ____ No ____

7. Validation Section

- A. Does Column 4B Plus 4C Minus 4D Equal 4E on Each Line? Yes ____ No ____
- B. Do the Sums of Gains and Losses in Section 5 Agree with 4C and 4 D? Yes ____ No ____

8. Authentication Section

Printed Name and Title	Rank and Branch	Signature :