



VIRGINIA DEFENSE FORCE



VDF FORMS DIRECTIVE

VDF FORM 2R (MAY 2010) – CONSOLIDATED STRENGTH REPORT

Definition: A CSR is a strength consolidation of subordinate units at the Battalion and Brigade level.

A Battalion CSR reports the strength of its subordinate Companys and Battalion Headquarters.

A Brigade CSR reports the strength of its subordinate Battalions and Brigade Headquarters.

VDF Form 2R is executed after the monthly UTAs of the reporting command. A copy is maintained at the headquarters level where it is produced.

The Brigade CSR shall be forwarded to Division Headquarters, Attn: G1, NLT the 15th of the month after the month for which the strength is reported. (For example, the strength reports for June are due NLT than 15JUL).

Column A: Enter the Unit designation.

Column B: Enter date of the subordinate Unit's report.

Column C/D/E: Report Assigned Strength number by type of personnel.

Column F: Add C+D+E to find the Total Assigned Strength.

Column G: Authorized Personnel is the total number of billets contained on the Unit's MTO.

Column H: Report the total number of personnel present in that Unit.

Column I: Percentage Assigned Strength PRESENT: The number of personnel present divided by the number of authorized personnel in that Unit (Column H divided by Column G).

Column J: Total Training and Admin Volunteer Hours: These are the total UTA man-hours plus any man-hours spent on additional training/activities, and/or admin duties since the last Monthly Morning Report.

Column K: Total Mission Authorized Volunteer Hours: This refers to missions authorized by the Virginia National Guard, JFHQ, Joint Operations Center (JOC).